



Westerclose House Cottages

Self-catering cottages in the heart of Exmoor

Westerclose House, Withypool, Exmoor National Park, Somerset, TA24 7QR

Tel: 01643 831302 Email: polly@westerclose.co.uk

Web: www.westerclose.co.uk

BOOKING FORM 2018			
Accommodation requested:			
Date of arrival:			
Expected time of arrival:		<i>after 4.00 pm please</i>	
Date of departure:		<i>by 10.00 am please</i>	
Contact name:			
Address & postcode:			
Email:			
Contact telephone:			
DETAILS OF GUESTS	Forename & Surname	Age <i>(if under 16)</i>	
1:			
2:			
3:			
4:			
5:			
6:			
Cot required? Y/N	High-chair required? Y/N		
Number of dogs:	Breed/s		
Number of small pets:	Breed/s		
Number of horses:	Bedding (please tick):	Straw <input type="checkbox"/>	Shavings <input type="checkbox"/>
	Feed (please tick):	Hay <input type="checkbox"/>	Haylage <input type="checkbox"/>



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BOOKING FORM 2018 (cont'd)

HOLIDAY COSTS

Accommodation:	£	<i>Enter appropriate cost</i>
Dogs:	£	<i>£15/dog</i>
Small pets:	£	<i>£5/pet</i>
Horses:	£	<i>£10/horse/night</i>
TOTAL:	£	

Payment method (tick one):	Internet banking <input type="checkbox"/>	Cheque <input type="checkbox"/>
	<i>Make payment to:</i> Sort Code 30-91-87 A/c no. 00624060 <i>(use the accommodation name as payment reference)</i>	<i>Make cheque payable to:</i> Julian Soltau

Amount enclosed/paid:	£	<i>Minimum deposit of £100/week/cottage, or full payment if booking a short break</i>
Balance due:	£	<i>Balance to be paid 6 weeks before your holiday commences</i>

DECLARATION

I have read and agree to abide by the Terms & Conditions of Letting:

Signed:	
Print name:	
Date:	

Please complete and return this form with your payment to:

Polly & Julian Soltau
 Westerclose House
 Withypool
 Somerset
 TA24 7QR



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ADDITIONAL INFORMATION - please retain pages 3 & 4 for your information

Water

Westerclose has its own natural spring water supply which is tested twice a year and approved.

Heating, hot water & electricity

Pennycombe Cottage has oil-fired central heating & hot water. Bantam, Nethergate and Stable Cottages have wall mounted electric convector heaters. The cottages have wood burning stoves - logs, kindling and firelighters are available as required with the initial basket of logs free of charge (additional logs charged at £3 per basket).

Heather View (apartment) has oil fired central heating and hot water, with a log-effect electric fire in the sitting room for supplementary heating. House en-suite rooms (Moor View & Beech Garden) have oil fired central heating and hot water.

The cost of electricity for the cottages and apartment is included in the accommodation price.

Linen & cleaning materials

Our bed linen, duvets and pillows are all of high quality (allergy free bedding is available on request). **Please bring your own bath/hand towels** as these are not normally provided. If required we can provide towels at a cost of £5.00/set.

Hand soaps, kitchen linen, tea-towels, cleaning materials and initial supply of loo rolls are provided.

Dogs

We welcome well-behaved dogs in the cottages (unfortunately we cannot take dogs in Heather View). However, as we have free range chickens and ducks, we do ask that dogs are kept on a lead whilst walking to and from your cottage. The cottages all have enclosed gardens with access to the grassy areas at the rear of the cottages and into Kitridge Lane and adjacent footpaths where you can easily exercise your dog.

Dogs are not allowed upstairs in Bantam or Pennycombe Cottages and we provide stair-gates to assist with this. Dogs must not be allowed on the furniture or beds and **must never be left unattended in your cottage** - we are happy to "dog-sit" by prior arrangement if you need to go out without your dog(s). Thank you for your co-operation.

Horses

We have 6 large stables and well fenced paddocks for DIY livery and turnout (availability of stabling & turnout will depend on time of year and weather conditions). Bedding (wheat straw or shavings) and hay/haylage can be provided at cost by prior arrangement. Horse owners are entirely responsible for the welfare and management of their own horses whilst at Westerclose.

Other facilities

We provide free WiFi internet access, BBQ facilities, walking/cycling/horse-riding maps, indoor & outdoor games, secure cycle storage, a payphone and a deep freeze for guests' use. There is an excellent **drying room** for clothes, boots, dog towels etc. with a tumble dryer and rotary washing lines for each cottage garden.



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TERMS & CONDITIONS OF LETTING

- 1. TENURE:** So that we can clean and prepare the cottages between hirers, we ask that you arrive after 4.00 pm and depart before 10.00 am. Please let us know your anticipated arrival time on the booking form.
- 2. BOOKINGS:** Telephone or email bookings will be held provisionally for 7 days pending receipt of the booking form and deposit/payment which confirms the booking. We reserve the right to re-let the accommodation if the deposit and booking form are not received within 7 days of your provisional booking.
- 3. WEEKLY BOOKINGS DEPOSIT/PAYMENT:** A deposit of £100 is required per cottage or apartment per week. The balance of the total payment due must be received by us at least 6 weeks before the commencement of your holiday. We reserve the right to re-let the accommodation if full payment is not received by this date.
- 4. SHORT BREAK BOOKINGS PAYMENT:** Full payment is required with your booking form.
- 5. CANCELLATION:** If you have to cancel, please advise us immediately and we will endeavour to re-let the accommodation and return your payment. If this is not possible, all monies paid will be forfeited - **we therefore recommend that you take out holiday cancellation insurance.**
- 6. PARTY SIZE:** The number of people or pets occupying the accommodation shall not exceed the number stated on the booking form without prior consent.
- 7. DOGS:** We provide dog-gates to prevent dogs access to upstairs bedrooms - dogs must not be allowed on the furniture and beds, and must never be left unattended in the cottages (we will “dog-sit” by prior arrangement). Please keep dogs on a lead at all times except in your cottage garden - we have ducks and chickens!
- 8. ACCESS:** The owners reserve the right to access the accommodation if considered necessary.
- 9. CLEANLINESS:** The owners try to maintain a high standard of cleanliness and comfort. The hirer undertakes to keep all furniture and fittings in the same good condition as they were found.
- 10. BREAKAGES:** All breakages/damage must be notified immediately and paid for at a cost determined by the owners. Please do not replace any broken/damaged items without the owner's prior agreement.
- 11. SMOKING** is NOT allowed in any cottage or building at Westerclose, or in the vicinity of the stables and barns.
- 12. WiFi INTERNET ACCESS:** This is provided free of charge in each cottage subject to terms and conditions of use which are available in the cottage on your arrival.
- 13. RISK:** The owners cannot accept liability for loss, damage or injury to the hirers' property, vehicles, horses, pets etc., or for personal injury, howsoever caused.